# THIS LIFE CAMBODIA FINANCIAL STATEMENTS AND REPORT OF THE INDEPENDENT AUDITORS FROM 1 SEPTEMBER 2014 TO 31 AUGUST 2015



#### **ORGANISATION INFORMATION**

Organisation name : THIS LIFE CAMBODIA

Main donors The Australian Embassy - Direct Aid Program (DAP)

The Department Of Foreign Affairs and Trade - Australia (DFAT)

World Childhood Foundation (WCF)

Stichting ICS (ICS)

Lotus Relief Charitable Trust (LOTUS)

Project Happy Feet (PHF) To Holding AS (THA)

SAGA Charitable Relief Trust (SAGA)

Harnessing Opportunities through Play and Education (HOPE)

New Leaf Café (NLC)

Registration date 20 August 2009

Registered office : House No 313, Group 9, Sala Kanseng Village,

Sangkat Svay Dangkum, Siem Reap City, Kingdom of

Cambodia

Current address : House No 313, Group 9, Sala Kanseng Village,

Sangkat Svay Dangkum, Siem Reap City, Kingdom of

Cambodia

Contact : Telephone number +855 63 966 050

**Board of directors** : Claire Coxon / Chair

Karla Cooper / Vice Chair Mihajlo Starcevic / Treasurer Cindy Angel / Secretary Clarissa Cowan / General Billy Gorter / General Borany Chea / General

Management team : Billy Gorter / Executive Director

Sen Se / Deputy Director

Principal banker : ANZ Royal Bank

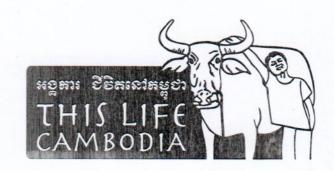
Solicitors : None

Auditors : APV (Cambodia) Co., Ltd

Certified Public Accountants



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#### STATEMENT BY THE ORGANISATION'S MANAGEMENT

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the basis of accounting policies as set out in Note 3 to the Financial Statements and this responsibility includes:

- Designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
- b) Selecting and applying appropriate internal control policies; and
- c) Making accounting estimates that are reasonable in the circumstances.

Management is also responsible for maintaining proper accounting records that disclose with reasonable accuracy the financial information of the Organisation.

For and on behalf of Management:

Mr. Billy Gorter

Executive Director and Founder Siem Reap, Kingdom of Cambodia

Date: 30 9 2015



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#### INDEPENDENT AUDITORS' REPORT

Board of Directors and Management This Life Cambodia House No 313, Group 9, Sala Kanseng Village, Sangkat Svay Dangkum, Siem Reap City, Kingdom of Cambodia

We have audited the accompanying financial statements of This Life Cambodia ("the Organisation"), which comprise of the statement of financial position as of 31 August 2015, the statement of activities and the statement of cash flows for the period from 1 September 2014 to 31 August 2015, and a summary of significant accounting policies and explanatory notes as set out on pages 7 to 15.

#### Responsibility of the Organisation's Management for the financial statements

The Organisation's Management is responsible for the preparation and fair presentation of the financial statements in accordance with the basis of preparation and the accounting policies. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted the audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance that the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organisation's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organisation's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide the basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements of This Life Cambodia give a true and fair view, in all material respects, for the period from 1 September 2014 to 31 August 2015, in accordance with the Organisation's accounting policies set out in Note 3 to the Financial Statements.

#### Other matter

Without modifying our opinion, we draw attention to Note 3 to the Financial Statements, which denote the basis of the accounting policies adopted by This Life Cambodia. The Financial Statements are prepared for the information and use of the Management and the Donors of the Organisation and not for the use of any other parties.

APV (CAMBODIA) CO., LITTI

BIRRIEGE CE

APV (Cambodia) Co., Ltd Vong Bunthoeun Phnom Penh, Kingdom of Cambodia

Date: 30 September 2015

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# STATEMENT OF ACTIVITIES FOR THE PERIOD FROM 1 SEPTEMBER 2014 TO 31 AUGUST 2015

		01 SEPTEMBER 2014 TO 31 AUGUST 2015	01 SEPTEMBER 2013 TO 31 AUGUST 2014
	Notes	USD	USD
A. Support and revenues			
Grant income	4	132,743	84,631
General donations	5	87,651	123,922
Other income	6	31,515	34,424
	-	251,909	242,977
B. Expense			
Central office	7	20,849	9,305
This Life Beyond Bars	8	110,636	156,687
Student Assistance	9	4,368	25,083
Lower Secondary School Development	10		
Community Research and	11	48,611	42,676
Consultancy		26,541	27,563
Community Response to Violence Against Women	12		
Vocational Training Center		51,452	3,417
vocational fraining Center	-	90	0
	-	262,548	264,731
C. Net changes in assets (A-B)		-10,638	-21,754
D. Net assets, beginning of the yea	ar	57,746	79,750
E. Prior period adjustment		-4,402	-250
F. Net assets, end of the year (C+I	D+E)	42,706	57,746

The notes on pages 7 to 15 form an integral part of these financial statements.

# STATEMENT OF FINANCIAL POSITION AS OF 31 AUGUST 2015

		31 AUGUST 2015	31 AUGUST 2014
	Notes	USD	USD
ACCETC			
ASSETS	4.0		
Cash and cash equivalents Other receivables	13	121,977	134,743
	14	2,383	2,585
Total Current Assets	-	124,360	137,328
Non-Current Assets			
Property, plant and equipment	15	2,026	3,725
Total Non-Current Assets		2,026	3,725
Total Assets		126,386	141,053
LIABILITIES			
Current Liabilities			
Accruals		2,939	0
Taxes payable		311	304
Deferred grant income		68,639	73,686
<b>Total Current Liabilities</b>		71,889	73,990
Non-Current Liabilities			
Staff saving scheme		11,792	9,317
<b>Total Non-Current Liabilities</b>	-	11,792	9,317
Total Liabilities	_	83,681	83,307
NET ASSETS			
Net assets		42,706	57,746
Total net assets	-	42,706	57,746
Total liabilities & net assets		126,386	141,053

The notes on pages 7 to 15 form an integral part of these financial statements.

#### STATEMENT OF CASH FLOWS FOR THE PERIOD FROM 1 SEPTEMBER 2014 TO 31 AUGUST 2015

	01 SEPTEMBER 2014 TO 31 AUGUST 2015	01 SEPTEMBER 2013 TO 31 AUGUST 2014
	USD	USD
CASH FLOW FROM OPERATING ACTIVITIES		
Change in net assets	-10,638	-21,754
Adjustments to reconcile change in net asset	is	
Depreciation during the year	1,699	1,831
Adjusted beginning balance	-4,402	-250
Increase (decrease) in liabilities	374	25,896
Increase (decrease) in current assets	202	795
Net cash provided by operating activities	-12,766	6,518
CASH FLOWS FROM INVESTING ACTIVITIES		
Acquisition of property & equipment	0	0
Net cash used in investing activities	0	0
CASH FLOW FROM FINANCING ACTIVITIES		
Principal payment on contract payable	0	0
Net cash used in financing activities	0	0
Net increase (decrease) in cash	-12,766	6,518
Fund, brought forward from last year	134,743	128,225
CASH, END OF YEAR	121,977	134,743

The notes on pages 7 to 15 form an integral part of these financial statements.

#### NOTES TO THE FINANCIAL STATEMENTS FROM 1 SEPTEMBER 2014 TO 31 AUGUST 2015

#### 1. General information

This Life Cambodia ("TLC") is focused on educational development that directly benefits the lives of children and youth, and their communities, in Cambodia. Since 2007, TLC has fostered strong ties with local communities, developing collaborative programs and projects that aim to achieve sustainable community development through national decentralization and de-concentration systems and processes. TLC believes that Cambodians are experts in their own community development. By connecting local communities to existing provincial and commune systems and processes, TLC cultivates the voices within communities and assists individuals and groups to lead development activities they identify and prioritize. All projects have clear entry and exit strategies: over time TLC's needs-based involvement decreases as the capacity of sub-national committees grow. TLC is driven by the belief that all children, even those imprisoned, have the right to a free, high-quality education and that this education is vital to the development of dynamic communities. With a focus on education, TLC provides technical advice and support to provincial and commune systems, educational and training opportunities, project funding, infrastructure construction and networks of support.

#### Vision:

The vision of This Life Cambodia is to help create a Cambodia where people are empowered to access their rights.

#### Mission:

The mission of This Life Cambodia is to listen to, engage with and advocate alongside communities as they define and act on their own solutions.

#### **Programs**

This Life Cambodia runs a number of different programs designed to work with communities to help them find their own solutions to their educational needs. Please find information below to learn more about each program.

#### Lower Secondary School Development Program ("LSSDP")

The ultimate goal of the Lower Secondary School Development Program is to work with the community to build capacity for long-term, sustainable, self-sufficient, accessible and quality secondary education in Siem Reap, Cambodia.

#### This Life Beyond Bars ("TLBB")

This Life Beyond Bars aims to address the educational rights of children affected by the legal justice system in Siem Reap, and to promote and defend these rights.

#### Student Assistance Program ("SAP")

Incorporating the Internship Project, Student Sponsorship Project, Light up a Life with Solar and Pedal out of Poverty, the Student Assistance Program is designed to enable more Cambodian students to successfully complete their schooling.

#### Community Research and Consultancy Program ("CRCP")

This program provides information and services on issues affecting the provision of public education and human rights to Cambodian communities, NGOs, government ministries, academics and the general public at large.

#### Community Responses to Violence Against Women ("CRVAW")

This program aims to support communities in developing communitywide, sustainable responses to the priority issue of violence against women, focusing both on primary prevention and response.

#### NOTES TO THE FINANCIAL STATEMENTS FROM 1 SEPTEMBER 2014 TO 31 AUGUST 2015

#### 2. Statement of compliance

The Financial Statements are presented in United States Dollars ("USD"), prepared under the historical cost convention, and compliant with the accounting practices generally accepted in Cambodia and the Organisation's significant accounting policies.

#### 3. Significant accounting policies

#### a) Basis of preparation

The Financial Statements have been prepared under the modified cash basis, using the historical cost convention. Under the modified cash basis, revenue and expenses are recognized when cash is received and disbursed, with the exception of certain conditions relating to closing of the year-end accounts.

#### b) Currency and foreign exchange

The official currency in Cambodia is the Khmer Riel. However, the United States Dollar ("USD") is widely used and transacted. The Organisation maintains its accounting records in USD, which is considered and treated as the measurement and presentation currency.

Foreign currency transactions are translated to USD at the exchange rates ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies at the statement of financial position date are translated to USD at the exchange rate ruling at that date, with foreign exchange differences recognized in the Statement of activities.

#### c) Cash and cash equivalents

Cash and cash equivalents are comprised of cash on hand, cash in bank, and other financial assets with maturity of three months or less.

#### d) Grant income

Grant receipts are recognized as deferred grant revenue until revenue recognition criteria have been met.

#### e) Disbursements

Disbursements represent all expenses paid in line with the Organisation's objectives.

#### f) Cash advances

Cash advances consist of advances to staff for organisational activities and travel. Cash advances shall be cleared within ten working days of the completion of the program expenses, either by reimbursement or by submission of valid receipts covering the amount advanced with adequate supporting documents, or a combination of the two.

#### g) Property, plant and equipment

Property, plant and equipment purchased for program operations is recognized as an expenditure in the period of payment. Property, plant and equipment that is not program specific is capitalized and depreciated on a straight-line basis over the estimated useful life of the asset. The depreciation rates for the classes of property, plant and equipment are as follows:

Vehicles	20%
Office Equipment	20%
Computer and Software	33%

#### NOTES TO THE FINANCIAL STATEMENTS FROM 1 SEPTEMBER 2014 TO 31 AUGUST 2015

#### h) Staff saving scheme

The purpose of the saving scheme is to provide employees with financial incentives and encouragement to save for their future. All staff members are entitled to join the saving scheme after successfully passing the probationary period of employment.

Tier 1: Employees earning a monthly salary of USD 200 or less are eligible to contribute 5% of their salary to the fund and, upon doing so, will receive a 10% savings contribution from the Organisation.

Tier 2: Employees earning a monthly salary over USD 200 are eligible to contribute 10% of their salary to the fund and, upon doing so, will receive a 10% savings contribution from the Organisation.

#### i) Net assets

Net assets represent the fund balance and are classified based on absence or existence and nature of donor-imposed restrictions as follows:

- Unrestricted net assets Net assets that are not subject to donor-imposed stipulations.
- Temporarily restricted net assets Net assets subject to donor-imposed stipulations that can be fulfilled by actions of the Organisation pursuant to those stipulations or that expire by the passage of time.
- Permanently restricted net assets Net assets subject to donor-imposed stipulations
  that they be maintained permanently by the Organisation. Generally, the donors of such
  assets permit the Organisation to use all or part of the income earned on the assets.

#### j) Income tax

The Organisation is a non-profit entity that is exempt from income tax under article 9 (new) of Law on Tax of Cambodia.

#### k) Rounding

The amounts presented in the financial statements have been rounded to the nearest dollar.

## NOTES TO THE FINANCIAL STATEMENTS FROM 1 SEPTEMBER 2014 TO 31 AUGUST 2015

#### 4. Deferred grant

The Organisation has received grants amounting to USD 123,295. The balance remaining in the deferred grant income account as at 31 August 2015 is USD 68,639. During the year, the Organisation recognized grant revenue of USD 132,743 for the activities performed.

The movement of deferred grant and grant income are described in the tables below:

	AusAID	DAP	DFAT	WCF	ICS	LOTUS	Total
	USD	USD	USD	USD	USD	USD	USD
Deferred grant as at							
31 August 2013	47,844	0	0	0	0	0	47,844
Grant received during							
the year	0	10,400	61,365	15,220	23,488	0	110,473
Expenditure	47,844	-10,400	-15,320	-7,650	-3,417	0	-84,631
Deferred grant as at							
31 August 2014	0	0	46,045	7,570	20,071	0	73,686
Grant received during							
the year	0	46,900	0	38,907	23,488	14,000	123,295
Expenditure	0	-3,997	-47,765	-37,332	-43,559	-90	132,743
Prior period				·	,		,
adjustment	0	0	1,720	2,681			4,401
Deferred grant as at							
31 August 2015	0	42,903	0	11,826	0	13,910	68,639

#### **Grant income**

	01 SEPTEMBER 2014 TO 31 AUGUST 2015	01 SEPTEMBER 2013 TO 31 AUGUST 2014
	USD	USD
AusAID	0	47,844
DAP	3,997	10,400
DFAT	47,765	15,320
LOTUS	90	0
WCF	37,332	7,650
ICS	43,559	3,417
	132,743	84,631

#### 5. General donations

General donations consist of donations from corporations, businesses and individuals.

#### 6. Other income

Other income consists of income from bank interest earned and other sales.

#### NOTES TO THE FINANCIAL STATEMENTS FROM 1 SEPTEMBER 2014 TO 31 AUGUST 2015

#### 7. Central Office - Expenditures

	01 SEPTEMBER 2014 TO 31 AUGUST 2015	01 SEPTEMBER 2013 TO 31 AUGUST 2014
	USD	USD
Staff	5,837	0
Travel	1,198	1,025
Communication	0	0
Office	0	46
Repairs and maintenance	864	7
Insurance	106	970
Membership fees	93	3
Bank charges	274	1,233
Advertising	960	356
Depreciation	1,699	1,831
Unrealized loss on foreign exchange	0	0
Realized loss on foreign exchange	9,184	810
Other	634	1,426
Consultant stipend	0	1,559
Audit fee	0	39
	20,849	9,305

#### 8. This Life Beyond Bars - Expenditures

	01 SEPTEMBER 2014 TO 31 AUGUST 2015	01 SEPTEMBER 2013 TO 31 AUGUST 2014
	USD	USD
Staff: direct	26 500	
	36,592	46,377
Staff: indirect	28,742	33,094
Vocational training program	4,346	15,125
Capacity building upon release	1,387	0
Children of prisoners	4,875	10,989
Community development project	1,709	10,576
Family support	7,507	10,294
Travel for minors	0	793
Other program costs	4,599	1,071
Travel	4,823	3,121
Fixed assets and equipment	0	0
Repairs and maintenance	1,771	3,349
Staff capacity building	102	1,215
Audit fees	2,180	3,944
Central office	8,301	11,357
Program evaluation	3,700	5,382
	110,636	156,687

## NOTES TO THE FINANCIAL STATEMENTS FROM 1 SEPTEMBER 2014 TO 31 AUGUST 2015

#### 9. Student Assistance - Expenditures

	01 SEPTEMBER 2014 TO 31 AUGUST 2015	01 SEPTEMBER 2013 TO 31 AUGUST 2014
	USD	USD
Staff: direct	2,244	9,282
Staff: indirect	0	4,486
Bicycles	26	1,060
Repairs and maintenance	0	336
Private tutoring	1,357	5,337
School supplies	120	1,639
Travel	92	412
Central office	24	1,446
Other	4	1,085
Program evaluation	500	0
	4,368	25,083

#### 10. Lower Secondary School Development - Expenditures

	01 SEPTEMBER 2014 TO 31 AUGUST 2015	01 SEPTEMBER 2013 TO 31 AUGUST 2014
	USD	USD
Staff: direct costs	13,868	13,394
Staff: indirect costs	11,467	5,989
School development/construction	6,970	7,486
Event hosting	0	359
Transport, travel and per diem	5,391	2,884
Per diem and accommodation	0	2,639
Program materials	2,336	1,423
Staff capacity building	50	399
Teaching/learning materials	1,723	4,294
Central office costs	4,226	2,640
Other expenditure	6	1,169
Program evaluation	2,573	0
	48,611	42,676

#### 11. Community Research and Consultancy - Expenditures

	01 SEPTEMBER 2014 TO 31 AUGUST 2015	01 SEPTEMBER 2013 TO 31 AUGUST 2014
	USD	USD
Staff: direct costs	12,291	11 672
Staff: indirect	•	11,673
	8,587	6,575
Travel	921	1,111
Program	0	4,484
Repairs and maintenance	0	162
Central office	2,051	3,140
Staff capacity building	330	68
Materials	2,018	104
Audit fees	344	246
	26,541	27,563

#### NOTES TO THE FINANCIAL STATEMENTS FROM 1 SEPTEMBER 2014 TO 31 AUGUST 2015

#### 12. Community Responses to Violence Against Women - Expenditures

	01 SEPTEMBER 2014 TO 31 AUGUST 2015	01 SEPTEMBER 2013 TO 31 AUGUST 2014
	USD	USD
Staff: direct	23,404	1,355
Staff: indirect	9,648	1,450
Travel	3,414	142
Program	7,469	46
Repairs and maintenance	606	0
Central office	3,120	424
Staff capacity building	0	0
Materials	0	0
Audit fees	790	0
Program evaluation	3,000	0
	51,452	3,417

#### 13. Cash and cash equivalents

	31 AUGUST 2015	31 AUGUST 2014
	USD	USD
Cash in bank	1,008	133,427
Cash on hand	120,969	1,316
	121,977	134,743

#### 14. Other receivables

	31 AUGUST 2015	31 AUGUST 2014
	USD	USD
Staff advance	205	956
Rental deposit	1,500	1,350
Prepayment	678	279
	2,383	2,585

#### NOTES TO THE FINANCIAL STATEMENTS FROM 1 SEPTEMBER 2014 TO 31 AUGUST 2015

#### 15. Property, plant and equipment

	Vehicle	Computer & Software	Office equipment	Total
	USD	USD	USD	USD
Cost				
At 1 September 2014	5,287	1,832	2,183	9,302
Additions	0	0	0	0
Disposal	0	1,217	0	-1,217
At 31 August 2015	5,287	615	2,183	8,085
Accumulated Depreciation				
At 1 September 2014	2,555	1,560	1,462	5,577
Charge for the year	1,057	205	437	1,699
Disposal	0	-1,217		-1,217
At 31 August 2015	3,613	548	1,899	6,059
Net Book Value				
At 31 August 2015	1,674	67	284	2,026
At 31 August 2014	2,732	272	721	3,725

#### 16. Subsequent events

Subsequent events have been evaluated through to 30 September 2015, which is the date the audited financial statements were available to be issued.

APPENDIX I – STATEMENT OF ACTIVITIES BY DONORS FROM 1 SEPTEMBER 2014 TO 31 AUGUST 2015

,	PHF	SAGA	HOPE	ICS	NLC	DFAT	WCF	DAP	LOTUS	External & Internal Consulting	44	9	Total
	OSN	OSD	OSD	OSD	OSD	OSN	OSD	OSD	OSD	OSD	OSD	OSD	USD
RECEIPTS Grant Income General Donations External Income Internal Charge Other Income	11,697	2,500	15,676	43,559	2,500	47,765	37,332	3,997	06	13,856	20,000	35,278	132,743 87,651 13,856 15,773 1,886
TOTAL RECEIPTS (A)	11,697	2,500	15,676	43,559	2,500	47,765	37,332	3,997	06	29,629	20,000	37,164	251,909
DISBURSEMENTS Central office This Life Beyond Bars Student Assistance Lower Secondary School Development	18,505	4,804	9,040		335	47,765	37,332	3,997		0 0	1,246	19,269	20,849 110,636 4,368
Community Research and Consultancy Project										26.541			110,01
Community Responses to Violence Against Women Vocational Training Center				48,354					06	0	3,099		51,452
TOTAL DISBURSEMENTS (B)	18,505	4,804	12,701	48,354	2,500	47,765	37,332	3,997	06	26,541	20,000	39,957	262,547
Change in net assets (A) - (B)	-6,808	-2,304	2,975	-4,795	0	0	0	0	0	3,088	0	-2,793	-10,638
Net assets, beginning of the year	11,433	3,197	-739							-3,164	0	47,019	57,746
Prior period adjustment	0			0	o	0	0	0	0	0	0	-4,402	-4,402
ENDING FUND BALANCE	4,625	893	2,236	-4,795	0	0	0	0	0	-76	0	39,824	42,706